



ARIZONA PARENTS COMMISSION ON DRUG EDUCATION AND PREVENTION

Meeting Minutes

January 12, 2011

A general meeting of the Arizona Parents Commission on Drug Education and Prevention was convened on January 12, 2011 at the Arizona State Capital, Executive Tower, First Floor Conference Room, 1700 West Washington Street, Phoenix, AZ 85007. Notice having been duly given. Present and absent were the following members of the Parents Commission:

Members Present

Barbara Broderick, Chair, Maricopa County Adult Probation
Susan Chan, Kingman Academy of Learning
Viet Do, DO, Banner Arizona Medical Clinic (Via teleconference)
Karen Hellman, Department of Corrections
Irma Hollamby, Maricopa County Public Works
Michelle Neitch, Arizona Criminal Justice Commission
Terri Simonetta

Staff/Guests Present	Members Absent
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Marjorie Bennett, GOCYF
Cindy Daugherty, GOCYF
Cassandra Larsen, GOCYF
Tammy Paz-Combs, GOCYF
Mary Murphy, GOCYF
Tyson Smith, Governor's Accounting Office
Emily Winans, GOCYF

Allison Huff, University of Arizona
Sergeant Tim Reese, Tucson Police Department

AGENDA ITEM

A. Call to Order

Chairwoman Broderick called the meeting to order at 10:00 a.m.

B. Welcome, Introductions

Chairwoman Broderick welcomed attendees.

C. Review of Agenda and Packet

Chairwoman Broderick reviewed the packet and agenda.

D. Approval of Minutes

Minutes for the meeting held November 10, 2010 were reviewed. Commissioner Susan Chan made a motion to approve the minutes. The motion was seconded by Commissioner Michelle Neitch and approved by all. (11.01.01).

E. Program/Contract Update

Ms. Winans reported that the Draw the Line Exhibit was displayed at the December 10th Suns game. The next event will be March 19th in Tucson. Since the last meeting, she finalized site visits for the 16 newly funded programs. She explained that quarterly reports are due on January 15th and an updated report will be provided at the next meeting.

F. Sponsorship Application Process

Ms. Winans explained that the sponsorship process and application has been revamped in order to streamline the application process and to bring an outside party into the process. The new application has been posted to the Governor's Office for Children, Youth and Families website. Michelle Neitch volunteered to review applications for the first six months of 2011. Commissioner Irma Hollamby offered to review applications in the second half of 2011.

G. Commission Membership

Ms. Winans reported that a memo was submitted requesting reappointment of all nine Commissioners, but the Governor's Office for Children, Youth and Families (GOCYF) has not yet received any information about the appointments. Commissioners will continue to serve until GOCYF receives the appointments.

H. Request for Grant Application

Ms. Winans reviewed the proposed details for the Request for Grant Application. Commissioner Michelle Neitch made a motion to fund a Request for Grant Application for \$500,000 with possible renewal for one additional year. The motion was seconded by Commissioner Karen Hellman and approved by all. (11.01.02).

I. Future Meeting Schedule

Chairwoman Broderick announced that the next meeting is scheduled for March 9, 2011 in the Homeland Security Conference room on the Second Floor and that the May meeting will be pushed back until June 16th at 10:00 a.m.

J. Call to the Public

Chairwoman Broderick made a call to the public. Cassandra Larsen thanked the Commissioners for their work over the past year and Ms. Winans for taking on the responsibility of the RFGA process.

K. Adjournment

Commissioner Irma Hollamby motioned to adjourn the meeting. Commissioner Karen Hellman seconded the motion, which was approved by all. (11.01.03). The meeting adjourned at 11:03 a.m.